

Report Form

**DUNLOP
FARROW
AITKEN**

architects
engineers
& planners

200 adelalade street west, toronto, ontario M5H 1W7 (416) 361-1588

Form Meeting Report

Date June 30, 1978

Project Weston Road Library

Project No. 7772-1.3

You are requested to review the information contained in this report to determine if it is correct or as recollected. If there are objections, please notify the writer as soon as possible. If there are no objections, this report will be accepted as correct.

DUNLOP . FARROW . AITKEN

Present: B. Derer - Borough of York Public Library Board
 S. Ladowsky - Borough of York Public Library Board
 L. Davis - Borough of York Public Library Board
 D. Dunlop - Dunlop . Farrow . Aitken

- 1.0 Parking, show spaces as per by-law, and access for trucks servicing the building.
- 2.0 Work on gross total of 13,000 sq.ft. This was later revised to 12,000 sq.ft. by telephone call from Mr. Derer. Show only area of new building on plans.
- 3.0 It is not necessary for lower floor of new building to line up with lower floor existing, but would be preferable if they do line up.
- 4.0 Consider main entrance between old and new structures. AVS storage behind or adjacent to desk.
- 5.0 Consider service entrance from trucks at end adjacent to school.
- 6.0 Remember heavy structure for stack loading on main floor.
- 7.0 Check with old drawings prepared by D.W.M.A. Were columns added in basement at the time of renovation?
- 8.0 Consider renovation of existing basement washrooms.
- 9.0 Consider meeting room cum story hour room in existing boys' and girls' room in existing basement. Problem - visual aspect of columns. Consider the rest of the basement for stacks and storage.

Aug - 3 1978

... 2
Meeting Report
Weston Road Library
June 30, 1978

200 Adelaide Street West, Toronto, Ontario M5H 1W7 (416) 361-1568

- 10.0 Final decision - put boys and girls into top floor old library, along with story hour space at Weston Road end.
 - .1 Put stacks and storage in basement of old building.
 - .2 Put adult library on top floor new building, and below arrange auditorium, public washrooms, elevator, mechanical space, kitchen facility off auditorium, librarian's office.
 - .3 Put entry and control desk between old and new buildings with work space behind.

DUNLOP . FARROW . AITKEN

Present: *[Signature]* - Borough of York Public Library Board
 Ladovsky - Borough of York Public Library Board
 Davis - Borough of York Public Library Board
 Dunlop . Farrow . Aitken

D.T. Dunlop, F.R.A.I.C.

DTD:rmh

cc: B. Derer gross total of 13,000 sq.ft. This was later revised to
 DTD 100 sq.ft. by telephone call from Mr. Derer. Show only area of
 new building on plans.

- 3.0 It is not necessary for lower floor of new building to line up with lower floor existing, but would be preferable if they do line up.
- 4.0 Consider main entrance between old and new structures. AVS storage behind or adjacent to desk.
- 5.0 Consider service entrance from trucks at end adjacent to school.
- 6.0 Remember heavy structure for stack loading on main floor.
- 7.0 Check with old drawings prepared by D.W.M.A. Were columns added in basement at the time of renovation?
- 8.0 Consider renovation of existing basement washrooms.
- 9.0 Consider meeting room cum story hour room in existing basement. Problem - columns. Consider the rest of the basement for storage.

RECEIVED
 AUG - 3 1978